

THE GREAT FRAMEWORK FOR GETTING THINGS DONE

MY GOAL (SMART)



Target Date _____

HOW DO I KNOW I HAVE ACHIEVED MY GOAL



THE GOAL IS IMPORTANT TO ME BECAUSE (WHY)

WHAT OTHERS HAVE DONE TO ACCOMPLISH SAME GOAL (RESEARCH)



OPTIONS TO ACHIEVE MY GOAL (ELIMINATE)



MY NEXT BEST STEPS (ACTION)



HOW AM I DOING (TRACK)


